

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

August 19, 2024

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/ Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

Public Hearing to consider vacating a portion of Oak Street in the map of Gietzen addition to Okauchee Subdivision as described on Exhibit A.

Chairman Hultquist opened the public hearing at 6:01p.m.

Administrator/Planner Herrmann stated the reason for vacating a portion of Oak Street and the resolution was introduced prior and it had to go to the paper for notice of vacating that portion.

Chairman Hultquist closed the public hearing at 6:02 p.m.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Town Board and Joint Plan Commission meeting on August 5, 2024. –

Supervisor Roelandts made the motion to approve the Town Board and the Join Plan Commission meeting minutes of August 5, 2024, as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. –

Shannon Siehr, W362N7437 North Shore Drive, stated there is property on that road that is renting the house on weekends with, at times, up to 25 people staying at the house. It is causing a lot of traffic in the area and the people and children that live in the area have a hard time taking walks because there is so much traffic.

NEW BUSINESS:

1. **Consider and Act on Resolution 2024-7; Vacating a portion of Oak Street.** – Supervisor Roelandts made the motion to approve Resolution 2024-7, Vacating a portion of Oak Street. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on City of Oconomowoc streambank restoration project funding.** – Supervisor Mullett made the motion to approve the funding of the City of Oconomowoc streambank restoration project in the amount of \$25,000.00. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote with Supervisor Koepke abstaining from voting.
3. **Consider and Act letter of credit reduction for Snyder Farms.** – Administrator/Planner Herrmann stated it would be \$213,544.20 plus the 20% retainage fee of \$42,708.84. Supervisor Koepke made the motion to approve the letter of credit reduction for Snyder Farms. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on special event application for Whiskey Waters, N50W35124 Wisconsin Avenue to hold Whiskey Waters Golf Outing – Los Guys on September 7, 2024.** – Supervisor Mullett made the motion to approve the special event application for Whiskey Waters, N50W35124 Wisconsin Avenue, to hold Whiskey Waters Golf Outing – Los Guys on September 7,2024. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on estimate from Apex Audo video for microphones for the Town Hall.** – After a brief discussion, the Board decided not to take any action on this item.
6. **Consider and Act on ARPA funds.** – After a brief discussion, the Board decided not to take any action at this time, but to set up a separate agenda meeting to discuss the use of the funds.
7. **Consider and Act on sewer hook-up with the City of Delafield.** – Administrator/Planner Herrmann stated it was a conditional approval and the Town would not be responsible for any of the costs and the

area it covers is around Jaeckles. Supervisor Koepke made the motion to approve the sewer hook-up with the City of Delafield. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

8. **Consider and Act on Kosanke Road.** – After a brief discussion, the Board decided not to take any action on this line item.
9. **Consider and Act on pay estimate #1 for Mid-City in the amount of \$347,713.92 for Phase III.** – Supervisor Roelandts made the motion to approve pay estimate #1 for Mid-City in the amount of \$347,713.92 for Phase III. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on pay estimate #2 to Wolf Paving in the amount of \$325,512.02 for 2024 Road Program.** – Supervisor Koepke made the motion to approve pay estimate #2 to Wolf Paving in the amount of \$325,512.02 for 2024 Road Program. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
11. **Chairman Hultquist.** – Nothing to report
12. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **VJ Scully.** – Talked about OABA's street dance that is coming soon
 - c. **Erik Mullett.** – Talked about Ewald Park and the cutting of the grass
 - d. **John Roelandts.** – Talked about the rental on North Shore Drive and the importance of implementing the ordinance for rentals
13. **Public Works Superintendent Salzman.** – Stated the stop sign on West Lake Drive has been installed
14. **Chief Wraalstad** – Stated she has a new officer starting next week
15. **Administrator/Planner Herrmann.** – Nothing to report
16. **Clerk/Treasurer Opitz.** – Reminded the Board about the Board of Review on August 27th at 8:00 a.m.
17. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
18. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85(1)€ Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (City of Oconomowoc Boundary Agreement, Lac La Belle Boundary Agreement & Western Lakes Fire Department)**

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (All Town Employees & Police Union Contract for 2024-2026).

Supervisor Scully made the motion and Chairman Hultquist seconded to go into Closed Session at 7:01 p.m. Voice Vote was taken – Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried

Supervisor Koepke made the motion and Supervisor Scully seconded to go into Open Session at 7:57 p.m. Voice Vote was taken – Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried.

Reconvene into Open Session

19. **Adjourn.** – Supervisor Mullett made the motion to adjourn at 7:58 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer