

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**July 15, 2024**

Chairman Robert C. Hultquist called the closed-door meeting to order at 5:05. Supervisors present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance for the closed door were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz.

**CLOSED SESSION AT 5:00 P.M.**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (City Oconomowoc Boundary Agreement & Rec & Police Contract).**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility (all Town Employees).**

Supervisor Roelandts made the motion and Chairman Hultquist seconded to go into Closed Session at 5:07 p.m. Voice Vote was taken – Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully aye. Motion carried.

Supervisor Scully made the motion and Supervisor Koepke seconded to exit Closed Session and reconvene into Open Session at 6:01 p.m. Voice Vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion carried.

Chairman Robert C. Hultquist called the regular board meeting to order at 6:04 p.m. Supervisors present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Sargeant Jacob Bolyard, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. Highway Superintendent Sam Salzman and Police Chief Kristen Wraalstad were excused.

Those present stood to recite The Pledge of Allegiance

**Approve Minutes from the special Town Board meeting July 8, 2024.** – Supervisor Roelandts made the motion to approve the special Town Board meeting minutes from July 8, 2024, as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** - None

**Comments from the Floor on Agenda items or any other items.**

Robert Zeutzius, N71W34260 Northern Lights Drive, is hoping the Board will bring back the ATV/UTV routes on Town Roads for discussion.

Dick Geiser, Coastal Avenue, spoke about the firework permit that was approved for a house on Nelson Road around the 4<sup>th</sup> of July and feels no permits should be granted in dense residential areas.

Leonard Krieger, W354N5445 Coastal Avenue, spoke in regard to the fireworks permit that was granted for the house on Nelson Road on how massive the performance was, how cars were parked up and down both sides of the streets and feels someone is going to get seriously hurt if this continues.

Jerry Kunik, W354N5411 Coastal Avenue, stated although the fireworks were very pretty that were shot off on Nelson Road, however, his backyard had pieces of debris in it and he brought examples of what he collected and felt those pieces could injure someone.

Matt Thompson, W360N7562 Thomas Drive, spoke about the ATV routes in the Town and residents are asking to have a Town Hall meeting regarding the options.

Erik Joost, Watershed Manager from the City of Oconomowoc gave a presentation regarding OWPP and Stream restoration involvement.

### **NEW BUSINESS:**

1. **Introduction of resolution to vacate a part of Forrest Bay Road.** – Administrator/Planner Herrmann explained the resolution to vacate a part of Forrest Bay Road and stated it will be on the September 16<sup>th</sup> agenda for approval.
2. **Consider and Act on resolution 2024-5 to add Lindy Lane, Jaeckles Blvd and Willow Road to utility district #1.** – Supervisor Mullett made the motion to approve resolution 2024-5 to add Lindy Lane, Jaeckles Blvd and Willow Road to utility district #1. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on stop sign at W. Lake Drive and Lake Road.** – After a brief discussion, Supervisor Scully made the motion to approve putting two stop signs, one East Bound and one West Bound on West Lake Drive. Supervisor Roelandts seconded the motion. Motion carried 4-1 with Chairman Hultquist not in favor.
4. **Consider and Act on letter of credit reduction for Snyder Farms.** – Administrator/Planner Herrmann explained the letter of credit reduction for Snyder Farms. Supervisor Roelandts made the motion to approve the letter of credit reduction for Snyder Farms. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on resolution 2024-6 accepting roads in Meadowlands Subdivision.** – Supervisor Koepke made the motion to approve resolution 2024-6 accepting roads in the Meadowlands Subdivision. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Ordinance 2024-2 establishing speed limits in Meadowlands Subdivision.** – Supervisor Roelandts made the motion to approve Ordinance 2024-2 establishing speed limits in Meadowlands Subdivision. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on progress payment #1 to Wolf Paving.** – Supervisor Scully made the motion to approve progress payment #1 to Wolf Paving in the amount of \$98,912.88. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Badgerland Ski Team to perform a ski show in the main channel on Okauchee Lake.** – No action was taken on this item.
9. **Consider and Act on bid for lateral extensions on Road P.** – After a brief discussion, Supervisor Mullett made the motion to decline the bids for lateral extensions on Road P. Supervisor Roelandts seconded the motion. Motion was carried by unanimous voice vote.
10. **Consider and Act on Phase III sewer.** – No action was taken on this item.
11. **Chairman Hultquist.** – Nothing to report
12. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **VJ Scully.** – Would like to have a Town Hall meeting to discuss the use of ATV on Town Roads with the Town residents.
  - c. **Erik Mullett.** – Nothing to report
  - d. **John Roelandts.** – Spent 25 years doing radar on West Lake Drive and he only caught one person doing 83.
13. **Public Works Superintendent Salzman.** - Excused
14. **Chief Wraalstad** - Excused
15. **Administrator/Planner Herrmann.** – Nothing to report
16. **Clerk/Treasurer Opitz.** – Reported the Clerk's office just hired Jane Backus as a part-time to assist in the office.
17. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
18. **Reconvene back into Closed Session if necessary** – A second closed-door session was not necessary  
**Reconvene to Open Session immediately following the Closed Session if necessary**
19. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 7:16 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer